

Stogumber Parish Council.

Draft Minutes of meeting held in Deane Close Common Room on 11th December 2013

The meeting started at 19:30

Present

J. Spicer, Chairman

M Moss

C Matravers

T Simpson

K Rew

C Bramall

M Symes

J Leeming, Clerk

Advisors: R Sharpe, D Ilman

Item	Topic.	Action
1.	Apologies. There were apologies from J Danson and V Sellick and advisors T Vesey and M Griffiths.	
2.	Declaration of Interest and request for dispensations. There were no declarations of interest or requests for dispensations.	
3.	Public comments, questions or suggestions. There were no public comment or questions.	
4.	Acceptance of minutes of meetings. It was proposed and passed that the draft minutes from the meeting held on 13/10/13 was a reasonable record of the meeting. They were signed by the chairman.	
5.	Neighbourhood Plan. There was a continuation of the review of the draft statement in light of the survey results. It was agreed that statements 22, 27, 28, 29, 30, 31, 32, 33, 34, 36, 37, 38, 39, 40, 41, 43, 44, 45, 46, 47, 48, 49, 50, 51 would remain unchanged as there was majority support. There was discussion regarding statement 23 More Tourist accommodation. It was agreed to change the wording 'hotels, inns' to 'guest houses' and to amend the wording for caravans to state 'small sites for up to 5 towed caravans'. There was discussion regarding statement 24 More food and drink businesses. It was agreed to remove to the word 'pubs' and insert the words 'and existing businesses' after 'subject to impact on neighbours' There was discussion regarding statement 25 More retail businesses. It was agreed to change the wording to qualify the types of businesses, i.e. 'niche' so as not to be in direct competition with existing businesses. It was agreed to amend the wording of statement 26 to include the word 'small' and to add 'subject to sensitive location, design and suitable parking' A question was raises regarding statement 42 new graveyard as to what was the parish council was responsibility. JS responded that creating and maintaining a new churchyard would be the responsibility of the District Council and / or the Church but as part of the plan if a suitable area was identified then it could be protected from other development. The next steps in the process will be for JS to amend the draft and submit it at the next meeting to get approval for publication.	
6.	Play Area end proposed bike track. MM has completed and returned the Health and Wellbeing grant form to CL. MM still to organise a meeting with R Criddle to progress the bike track.	MM
7.	Finance. a) The current account balance as of 5/12/13 is £4,913.36. The RPA grant of £552.06 has been received. The reserve account balance is £3,368.28 b) The following expenditures were all agreed and the appropriate cheques signed. Clerk's salary and tax for December £284.67 Clerk's expenses and Office expenses £81.67 Data Protection Registration fee £35.00	
8	Risk Assessment. CM and CB have reviewed the Risk Assessment with JL and reported no issues. It was agreed to adopt the Risk Assessment document.	

9 Any other business by permission of the Chairman.

TS reported that there has been an increase in dog mess in Wood Lane and other areas of the village. JL to investigate Dog Control Orders and put up notices asking people to clean up after dogs. The Standard to be asked to put an article in the next issue. MS reported that people had asked why the car park wasn't open on the day of the Christmas fair. JL reported that there hadn't been a request from the organisers. There was a unanimous vote of thanks to the people responsible for providing and erecting the Christmas trees in the church and graveyard and also to the person responsible for the Central Stores window displays. JL to write to those concerned to express this.

TS tendered his resignation as a councillor. JL to inform WSC and advertise a casual vacancy on the noticeboards.

The meeting closed at 8:45pm. The next meeting will be at 7:30pm on Wednesday 8th January 2014 at Deane Close Common Room.