

## Stogumber Parish Council.

Draft Minutes of meeting held in Deane Close Common Room on 13th September 2012

The meeting started at 19:30

### Present

|                     |  |          |             |
|---------------------|--|----------|-------------|
| J. Spicer, Chairman | C. Bramall   | K. Rew   | C Matravers |
| M. Symes            | V Sellick  | J Danson | T Simpson   |
| J Leeming, Clerk    | A Trollope-Bellow (District and County Councillor) |          |             |
| PC D Masters        | M Moss   |          |             |

| Item | Topic   | Action |
|------|---|--------|
| 1    | <b>Apologies:</b><br>There were no apologies recorded   |        |
| 2    | <b>Declaration of Interests.</b><br>CB declared a personal interest in item 8 Miss May's field as a neighbour.  |        |
| 3    | <b>Public comments, questions or suggestions.</b><br>There were no members of the public present  |        |
| 4    | <b>Acceptance of minutes.</b><br>It was proposed and passed that the minutes of the meetings held on 12/7/12 were reasonable records of the meeting. These were signed by the chairman.   |        |
| 5    | <b>Co-option of New Councillor.</b><br>It was proposed and seconded that Michelle Moss be co-opted as councillor, this was unanimously passed.  |        |
| 6    | <b>District and County Council Reports.</b><br><b>County Report</b><br>Highways have agreed a new lighting contract with Scottish and Southern. Each councillor has £10,000 from a Health and Well-being Budget Scheme to spend, grants of a minimum of £500 can be applied for by 31 Dec 2012. JL to forward details to Play Area committee, Cricket Club, Village Hall.<br>The changes recommended by the Boundaries Commission have to be ratified by the House of Commons before being implemented.<br>SW1 has a new CEO.<br><b>District Report</b><br>Civil parking enforcement started in June. The S106 agreement for Hinkley Point has been agreed. A new application for the proposed supermarket in Williton is expected. Consultation will begin on the localisation of Council Tax benefits. There have been changes in the guidelines for National Planning Performance. JS said there had been no feedback from WSC re SPC's comments on the draft Local Plan. ATB said there was a meeting re the Local Plan in October and he would raise that. | JL     |
| 7    | <b>PCSO Report.</b><br>It was reported that there had been a steady trickle of low-level anti-social behaviour during the school holidays. The young people in the village were disappointed that the promised cycle track had not been ready for the school holidays. There are increased patrols and vehicles in the area. The dangerous dogs situation is ongoing, statements have been taken and the police need to speak formally to the owners when they return from holiday.   |        |
| 8    | <b>Miss May's Field.</b><br>An open meeting has been arranged for Wednesday 19 <sup>th</sup> September to discuss options for developing the field. TS to chair the meeting with JS supporting him. JL to provide copies of the loan agreement, maps and survey results. CB asked if there was any provision for ideas other than the 4 put forward in the publicity. JS said other ideas would be discussed as they arose. It was agreed to arrange an additional meeting on Wednesday 3 <sup>rd</sup> October to discuss the outcomes of this meeting.  |        |
| 9    | <b>Transport to Minehead Eye.</b><br>JS and ATB have had no feedback from J Perrett, SCC transport manager regarding use of the minibus. ATB to contact J Perrett again.  | ATB    |
| 10   | <b>Stogumber Play Area.</b>   |        |

- The plans for the cycle track have been submitted. It was agreed to hold a site planning meeting on Saturday 22 September. MM to contact R Criddle to get a provisional start date for the work, dependant on the plans being passed. MM
- 11 **Adoption of new Code of Conduct.**
- It was agreed to adopt the NALC Code of Conduct and the changes to Standing Orders recommended. JL to implement these changes. JL handed out new register of interest forms which need to be completed and returned by Sept 31<sup>st</sup>. JL
- 12 **Finance**
- a) The assets on 12/9/12 are as follows:
- |                 |                  |
|-----------------|------------------|
| Current account | <b>£3,353.22</b> |
| Reserve account | <b>£5,937.38</b> |
- JL submitted a complaint to Nat West because despite contacting them, they were continuing to write to A Weir for information regarding account signatories. They have apologised for their error and credited the current account with £50 compensation.
- A cheque to WSC for £170.00, planning application fee for the play area cycle track has been raised since the last meeting. This is a loan to the play area committee and was agreed at the previous meeting.
- The external audit was completed satisfactorily with comments about late submission and the need for a risk assessment.
- b) The following expenditures were all agreed and the appropriate cheques signed:
- |  |         |
|--|---------|
| Clerk's salary and PAYE August 2012          | £181.97 |
| Clerk's salary and PAYE September 2012       | £181.97 |
| Training course                              | £20.00  |
| Travel expenses for Clerk to attend training | £12.60  |
| External Audit Fee                           | £480.00 |
- c) Publishing of Financial Data on website
- It was agreed the financial data such as the loan agreement and the accounts should be published on the Council's page of the village website. . JL
- 13 **Risk Assessment**
- External audit highlighted the need to hold an annual risk assessment. CB CM
- CB and CM to meet with JL to undertake this JL
- 14 **Community Enablement Fund**
- SCC has funds available to parish councils who wish to take over any services, for example grass cutting. This is a one-off payment to assist in the set up costs of taking on services. SPC did not feel there were any services, which they would want to take over.
- 15 **Stogumber Top 5 Priorities**
- WSC have sent a form for SPC to review their top 5 priorities for any future S106 monies. Currently SPC only have 4. JS asked ATB to enquire why passing places on lanes to the village could not be included as WSC have previously stated this was not eligible for S106 funds.
- 16 **Planning**
- a) The Manor Linneys, High Street, felling of trees - approved
- b) Kingswood Farm, Kingswood, replace 2 windows – approved
- c) Keepers Cottage, replace existing extension – approved
- d) 7 Oldway, lawful development certificate for existing car port – approved
- e) Lings Cottage, 7 Brook Street - approved
- f) Land near Northam Mill possibly being used as permanent residence without planning permission. WSC Enforcement Officer has arranged to meet the owner to discuss the land use and will report back to SPC.
- g) Play Area, Slade Close – a planning meeting has been arranged for 22/9/12 to consider this JL
- h) Grand View, Monksilver, JL to contact Monksilver Parish Council to enquire if they are dealing with this application. JL

- 17      **Highways**
- a) The Nuisance clause will be removed from the legal agreement for the transfer of ownership of the car park to SPC. The agreement will be put to WSC committee for approval with a transfer value of £1.
  - b) Summerfield are submitting their application to remove the planning condition this month. They will contact JL when this has been approved.
  - c) MS to report potholes and blocked drains at Rexton. VS raised reported that nothing had been done about the edge of Vellow Road to the south of the Escott turning which appears to be subsiding into the field on the west. MS to report this to Highways.      MS
  - d) JL to enquire about the replacement road signs at Wood Lane and Slade Close      JL
- 18      **Any other business by permission of the Chairman.**
- It was reported that there had been a complaint that hedge trimming in Wood Lane is not being done.  
 Street Sweeping is still being carried out in the areas identified as unnecessary. ATB said that this would change with the new contract currently being negotiated.  
 The redundant BT box has been removed from the village.

The meeting closed at 8:30pm. The next meeting will be an open meeting to discuss Miss May's Field at 7:30pm on Wednesday 19<sup>th</sup> September at the Stogumber Village Hall.